

Sacred Heart Board of Education Minutes
April 12th, 2017 – 6:30 p.m.
Sacred Heart School Conference Room

Voting Members Present: Troy McCabe, Lori Jax, Tim Schneider, Jane Boe, Kellie Benning, Darcey Reinartz, Mary Koenigs

Voting Members Absent: None

Ex-Officio: Father Swamy, Darlene Boe

Ex-Officio Absent: None

Teacher Representative Present: Kathy Heimer

Secretary's Report: March Meeting Minutes Approved by the Board

Principal's Report:

Kindergarten Orientation: Kindergarten orientation was on March 22 with 13 families attending. Sandy is expecting 13-15 kindergarten students next year.

Registration for 2017-2018: Registration packets for the 2017-2018 school year will be sent home in the April 19 family folders. It is requested that they be returned by May 19.

Safe Environment: Mary Hamann is the Safe Environment Program Director from the Diocese. She was at the school to discuss the safe environment policy. A code of conduct signed by all teachers and volunteers needs to be on file.

Lunch Audit: There was an audit of the lunch program on March 30. Overall a good job is being done. The cooks have been referred to a two-day workshop in June and then some funding will be reinstated.

Rummage Sale: The rummage sale was held on Saturday, April 1. A total of \$4100 was raised and will be put in the SHPG fund.

Lunch Tables: Because the school is looking at purchasing new lunch tables for the school, Dar spoke with Barb Kasel to get feedback regarding the current lunch tables and what would be needed for church use. The tables that are being planned for purchase for the lunch program will not work for church functions due to bench or individual seating. Additional tables and chairs may need to be purchased.

New Business

Teacher Contracts: Teacher contracts were due on April 7. All have been signed and received except for one.

End of Year Concerns: None reported.

Kindergarten Orientation: Discussed and noted in the Principal's report.

2017-2018 School Year Registration: Discussed and noted in the Principal's report.

Old Business:

Rummage Sale: Discussed and noted in the Principal's report.

Lunch Room Tables: Discussed and noted in the Principal's report.

Security Update: Estimates were received from Fox and Sellers for a security system and installation. Sellers has a used system which is four years old from an apartment building that has all of the functions we are requesting. With installation it will cost roughly \$2500 to \$3200. The plan is to install this over the summer.

By-Laws and Constitution: Bishop Quinn and Marsha Stenzel reviewed our request regarding the school's by-laws and constitution. They stated that no one can have a double role in our parish/school, so Jane Boe will finish out this year with the school board and continue on as Trustee with the parish. They also stated that a person can serve on the school board for a six-year term (two consecutive three-year terms). There then has to be a break of at least one year off the board before serving again. The by-laws and constitution for the school will be updated to reflect this.

The meeting was adjourned at 7:45 p.m. The next scheduled meeting will be Wednesday, May 10, 2017, at 6:30 p.m.