

Sacred Heart Board of Education Minutes
November 14, 2018 – 6:00 p.m.
Sacred Heart School Conference Room

Voting Members Present: Tim Schneider, Kellie Benning, Mary Koenigs, Chad Steinkamp, Lori Jax, Pat Thome, Darcey Reinartz

Voting Members Absent: None

Ex-Officio: Darlene Boe

Ex-Officio Absent: Father Swamy

Teacher Representatives Present: Andrea McKichan

Secretary's Report: Minutes from October meeting approved by the Board after a few minor revisions.

Principal's Report:

Student Population: One student has left Sacred Heart.

Bingo for Books: Sacred Heart's annual family Bingo Fun Night was held and raised \$162 for AR books.

Give to the Max day: Minnesota's Give to the Max Day is November 15. This event gives people that live outside of the local area to give back to Sacred Heart.

Lunch Tables: New tables ordered in September for lunchroom arrived.

Request from Parents Group: Diocese now requiring all volunteers to go through background check. Request is to cover the cost of the background checks in the amount of \$145.

Winter Clothing Drive: School is conducting a winter clothing drive. Any winter clothes in good shape will be accepted. Donated items will go to a homeless shelter in Minneapolis area.

Thanksgiving Food Drive: School is conducting a food drive for Thanksgiving starting Tuesday, November 20. Donations will go to local food shelf.

Robotics Tournament: Area Robotics tournament in Adams at Southland MS/HS. Setup starts Friday, November 16 and competition is Saturday November 17.

Principal Meeting: Dar will be attending a Principal meetings December 4.

Christmas Concert: Sacred Heart Christmas Concert is on December 12, 7:00 pm in school gymnasium.

ACE Meeting: Teachers attended ACE curriculum meetings for the subjects of Language Arts and Religion.

Salvation Army Kettle Ringing: 4th and 5th graders will be ringing bells in Austin December 13 at 10-12 a.m. Request to the board to cover transport for the kids.

New Business

Parents Group Request: Students did a study on how to reduce garbage at the school by using reusable cups for snack and lunch instead of disposable cups. Board looked at the proposal, talked to lunch staff on how feasible due the extra cleaning time for staff. Long run reusable cups may cost more due to cleaning costs and replacement. A compromise was made. Cooks would try to serve food without cups as much as they can and using snack bags when appropriate. Students were in favor of changes.

Sacred Heart Scholarship: Halloween party for the 8th grade was a huge success that the students want to donate the extra money generated to a scholarship given to a Southland Graduate in the amount of \$250. The scholarship will be awarded a Sacred Heart graduate on the basis of application quality and adherence to Sacred Heart's Mission Statement and philosophy.

Staff Holiday Gathering: Tentatively set for January 19, 2019 at Teluwut in Osage, IA

Financials: October financials were reviewed.

Summer 2019 Projects: Board is looking at school improvement projects for summer 2019. School is in need of installing new flooring. Before this is done, removal of old flooring would need to be done. Old flooring has some asbestos, so it would need to be removed in a safe manner. Getting estimates from removal companies. Flooring options and estimates from flooring companies are also being gathered. Locker update would also benefit students since not enough locker space for current student body. Looking at a couple locker suppliers for ideas and bids. Lastly talked about painting school. Board's funding plan is to use Catholic Financial money for project and prioritize projects in the following order: Flooring removal, New Flooring, Lockers, Painting. Logistics of project timing was discussed to ensure we minimize downtime for school access and Kid Zone.

Old Business

School Board By-Laws: The board discussed revisions to the By-Laws. Final approval of By-Law amendments will take place at next board meeting.

Crisis Management Review: The Rough draft of Emergency Plan was discussed and reviewed. Final draft will be discussed at the January Meeting. If acceptable, plan will be voted on and finalized at the March Meeting.

The meeting was adjourned at 7:00 p.m. The next meeting is scheduled for Wednesday, January 9, 2019, at 6:30 p.m.