

Sacred Heart Board of Education Minutes
January 9, 2019 – 6:30 p.m.
Sacred Heart School Conference Room

Voting Members Present: Tim Schneider, Kellie Benning, Mary Koenigs, Chad Steinkamp, Lori Jax, Pat Thome

Voting Members Absent: Darcey Reinartz

Ex-Officio: Darlene Boe

Ex-Officio Absent: Father Swamy

Teacher Representative Present: Jen Smith

Secretary's Report: November Meeting Minutes Approved by the Board after a few changes

Principal's Report:

Fire Extinguisher: All fire extinguishers have been checked and are up to date.

E-Rate: The school is in the process of changing internet providers to Jaguar. Jaguar will start setup for the school in near future and will be completed by March.

Robotics Tournament: Sacred Heart Robotics are competing in Austin on January 19 and at the state competition February 2.

No School: January 21, 28 there is no school due to teacher in-service day.

End of Quarter: January 25 is the last day of the quarter.

Catholic Schools Week: The week starts January 27 with all school mass on Sunday followed by a matching grant dinner in gym sponsored by Catholic United Financial. Book fair will also be at the same time as the dinner. Goal for dinner and book fair is \$2000.

Mass with Bishop Quinn. Bishop Quinn will be doing a mass January 30 during student mass.

ACE Meeting: Teachers will be attending ACE curriculum meetings starting in February for Religion.

Principal meetings: Dar will be attending a Principal's meeting February 9.

Sacred Heart Banquet: Annual Banquet is on February 8. Silent auction during the day and live auction at night.

New Laptops: Anna Sathre has gotten 26 used HP laptops donated to the school from a donation program from Mayo. Only cost to the school is to install hard drives. ISS will be installing new hard drives.

Teacher Representative

Scrip Program: Jen Smith went over numbers for 2018 Scrip program. Total sales were just over \$600,000 for 2018 (up approx. \$29,000 vs 2017) with \$6900 going into family rebate program. Always looking for new volunteers for after mass sales. Christmas rush went smooth and online sales were solid.

New Business

Catholic Schools Week: January 27-February 1. Events include all schools mass on Sunday, matching grant dinner, book fair, Religion Bee, and bowling. The school will also have a mass with Bishop Quinn and a talk by Maddie Schmitz on her trip to Haiti.

Tuition Report: As of this meeting, school has collected 58% of tuition. School is also in contact with some families and working on plans for tuition payment plans and/or assistance.

Catholic United Financial: Catholic United Financial Raffle Starts January 10. This year's goal is \$24,000, which is just a little over last year's number of \$22,155. Tickets are \$5 each and every dollar stays at the school that sells the ticket. If each family sells 8 books, we should hit our goal. Pizza party for top class and if school hits the goal, an all school pizza party. Sellers with highest amount sold can win an Amazon Dot or Gift Cards. Proceeds will go to school improvements.

End-of-Quarter Financials: Income is above budget and expenses are near last year. Student population growth, donations, kid's zone and marathon income higher than expected. School also received a donation of \$40,000 last year earmarked towards technology. There has been a discussion to use some of the McNeilus Fund towards some of the cost of the upcoming school improvements.

Old Business:

Crisis Management Review: Proofread latest version.

School Improvements: Went through bids to remove Asbestos from building and timeframe necessary to complete the project. Waiting on bids for flooring on a couple of installers. Got some bids in for lockers from a couple of suppliers. Board will get bid emailed to members as they come in. Further discussion on options will continue at the next meeting.

The meeting was adjourned at 7:30 p.m. The next scheduled meeting will be Wednesday, February 13, 2018, at 6:30 p.m.